**DYSA “Field Prep Coordinator & Crew”**

A Field Prep Coordinator and crew are critical to a team. Without a field crew, a game will not start on time or a game may not be played at all. Not only do Field Prep Coordinator and Crew get the bases set and lines chalked, but Field Prep also makes sure that the field is safe! **PLEASE NOTE: THIS CRIB SHEET DOES NOT REPLACE TRAINING!**

BEFORE GAME (Field setup if “Home” team)

1. Shed combo: \_\_\_\_\_\_\_\_\_ *(obtain from training day)*
2. Follow the appropriate Division Level field maps for dimensions!
* These are posted in the sheds, and on the DYSA website (**TIP!** Print your division field map, along with crib sheet and hang on your dugout fence for your field prep crew to follow)
1. Locate pegs
* Measure to find general proximity of pegs
* Tools: hammer, nail and tape measure
* Walk off from behind home plate, e.g. 6U, 70 feet from home to 2nd and 30 feet from home to pitchers plate
1. Level field
* Rake bad, uneven spots, fill-in holes
* Around bases, home, pitcher’s mound
1. Water
* Sprinklers (5-15 minutes)
1. Drag
* Chain dragger
* Stay 2 feet away from grass and dugouts
1. Bases
* Place first base, 2nd base, 3rd base, and Pitcher’s mound
1. Draw lines
* First base line & Batter’s box
* Using nail behind home plate; connect rope and walk off 1st base line with rope
* Lay template at home plate and make impression
* Turnover and make impression on opposite side
* Chalk batter’s box (**Note:** Only need 1/4 bag of chalk for entire field)
* Chalk first base line
* Move/pivot first base rope to 3rd base line
* Chalk 3rd base line
* Behind pitcher’s plate, hammer a nail and attach measure tape to inscribe 8 foot diameter circle
* Chalk 30 foot running lane (for safety) to 1st base (TIP! This is the width of a large rake, 3 feet)
* Chalk batter’s circle for home and visitors
1. Safety walk with umpires
2. Place all equipment off field (note: behind first base fence at Slide Hill since shed is further away)

AFTER GAME (Field take down if “Home” team and the last game played on the field)

* Put equipment where it belongs and lock it up! (**TIP!** Karma is a b\*\*\*; put equipment away neatly ☺)

**If equipment is missing or broken, please report it to Sandy (DYSA Field Coordinator),** softball-sandra@hotmail.com